= L. Ron Hubbard =

EXECUTIVE DIRECTIVE

<u>VPDATED</u>

LRH ED 138RA INT

TO: LRH COMM

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VFP Series No. 1 SUBJECT:

TRAINING AUDITORS
MINI COURSE SUPERVISOR REFERENCE:

COURSE AND PACK

28 March 1971 Updated & Reissued 11 June 1981

Updates Not

and market with the second

(Ellipsis indicates deletion.)

The final valuable product of your Training Department is AUDITORS WHO CAN OBTAIN ROUTINE STANDARD RESULTS WITH STANDARD TECH AND GIVE PCs WINS. If you are having any trouble getting auditings in the HGC or getting results, if you are having any non-delivery

problems it goes back directly to a failure to train auditors well in the first place in your area. If students don't come to you, then students who can't

use the materials are giving you had word of mouth. YOUR ORG REPUTE DEPENDS ON AUDITORS WHO CAN ACTUALLY AUDIT.

Any failure in this goes back to training. If training is off policy and poor, then a flubby product will result.

THERE IS A HUBBARD PROFESSIONAL COURSE SUPERVISOR COURSE AVAILABLE IN CONTINENTAL TRAINING ORGS AND MAJOR ORGS. It is a 4 week course designed to make professional Course Supervisors. You should arrange for people to attend it.

MEANWHILE, to help you and get you going immediately, I am giving you with this ED, a 5 day checksheet and pack of a MINI COURSE SUPERVISOR COURSE.

This is intended to be done AT ONCE on anyone you have connected with training, supervisor or administrator.

This, if used and done, which I know you will do for me, will snap your training level way up and get you started into serious fast training of auditors.

A well run Training Department fills up with students. To get a well run Training Department check this MINI COURSE OUT ON YOUR TRAINING PEOPLE.

TARGETS

- Select your fastest study most skilled auditor, who gets 1. the best results.
- Designate him as Temporary Mini Course Supervisor 2. Course Supervisor.

- 3. Have him rapidly study the checksheet.
- 4. On a five hour a night basis, have him run a course teaching this course.
- 5. Push into the course every person even distantly connected with training.
- 6. See that the person selected to be Cramming Officer is a member of your Mini Cse Super Cse.
- 7. Get the course taught fully and fast.
- 8. Any person who can't get through it or doesn't turn up or blows it is not to be permitted to be connected with the Training Department thereafter.
- 9. Put the best student of this Mini Cse Super Cse on as your Director of Training.
- 10. See that any course you teach in your org is conducted exactly along the lines of this Mini Course.
- 11. Put someone on the Hubbard Professional Course Supervisors Course as it is much more extensive.
- 12.
- 13. Assemble packs for your courses or get them by air from Bridge Publications, Inc. (new name for PUBS US) or PUBS DK which has Academy Courses.
- 14. When you have your training personnel and Cramming Officer fully trained on this course report compliance to the Flag International Management Org (IMO).
- 15. Return the auditor selected in Target 1 to his normal duties.

MINI COURSE SUPERVISORS CHECKSHEET

The following checksheet is done once through starrate. However the Supervisor TRs should be done several times until the student has total certainty on them.

No item on the checksheet may be signed off as having been previously done on another checksheet.

The end result of this Course is a Supervisor who is able to produce effectively trained people who can skillfully apply what they have learned and will apply it. It is also a Supervisor who can at least double or triple the point and completion stats of any course.

This is a five day course full time.

NAME.			DATE STARTED	
ORG_			POST	
	Re-rev. 27	.8.80 Jun 70RA 7.4.81	KSW Series 1, KEEPING SCIENTOLOGY WORKING KSW Series 5 URGENT AND IMPORTANT TECHNICAL DEGRADES	
	Reiss. 16.	. 75 . 2 . 81	KSW Series 27 WHAT IS A COURSE?	The state of the s
	the meter.	. a Course S	upervisor cleared on	
THEC	RY (Superv	visor checko	ut ONLY)	
1.	HCO PL 4		HOW TO DO THEORY	
2.	HCO PL 24	1 Sep 64	CHECKOLTS & EXAMINATIONS INSTRUCTION & EXAMINATION RAISING THE STANDARD OF	
3.	HCO PL 4 Reiss. 21		THEORY CHECKOUT DATA	
4.	HCO PL 26		SCIENTOLOGY TRAINING TWIN CHECKOUTS	
5.	HCO PL 12	May 64	THEORY TESTING EXPIRATION DATES	
6.	HCO PL 29	act 81	STARRATE OUTPOINTS	
7.	HCO PL 3	1 Aug 81	ON GIVING CHECKOUTS	
8. 9.		May 68 Aug 79	COACHING TWINNING	
CLAY	TABLES AN	ID HOW TO DO	THEM (Twin Checkout)	
1.	нсов 10	Dec 70RI	CLAY TABLE WORK IN	
2.	HCO PL 11 Reiss. 26	Oct 67	TRAINING CLAY TABLE TRAINING	

CLAY DEMONSTRATIONS (Supervisor Checkout ONLY)

	(00)	CIVIDO! CRECKOUL OND!	
Demo	an example of each	of the following:	
1.	What happens when a		
2.	understanding a wor what happens when a		
	consult the student		
3.	The end result of s	tudy showing how you	
	help vour twin achie	eve that.	·
4.	what nappens to the	entire org if these lowed on giving checkouts	<u> </u>
5.	policies aren t loi	lowed on giving checkouts.	', '
6.			
DRIL	L (Supervisor checko	ut ONLY)	
tions dent stude	r such as comm lags, s, etc. The student is flunked and sent ent is passed when the without any hesitation	w check the Supervisor out tin. Flunks are thrown in glibness, poor definition must say "flunk" immediat back to study the policie he student can give a 1009 ons. (The policy used	n by the Super- s, had bemonstra ely or the stu-
may 1	not be from the course		86 12/4/83
STUDY	TAPES		
must , these	bust present full not be able to quote all tapes.	es to the supervisor as p the laws of study as con	roof, and
$\frac{1}{2}$.		G INTRODUCTION	
2. 3.	9 Jul 64 STUDYIN	G - DATA ASSIMILATION	
3. 4.		RY OF STUDY GRADIENTS & NOMENCLATURE	
		EVALUATION OF INFORMATION	
6.	13 Aug 64 STUDY A	ND EDUCATION.	
	22 Sep 64 A REVIE	W OF STUDY	
8.	18 Aug 66 STUDY A	ND INTENTION	
ESSAY	S (Hand in to Super	visor after twin OKs them)
1.	How a supervisor det with a skipped gradi	ects and handles someone	
2. 🔻	How you detect and h	andle someone with a	The state of the s
3.	misunderstood word o The different ways w	r symbol.	
	course to go with the	e significance.	
1,	The difference between schooling.	en education and	
	The state of the s	graphy the content of	
THE M			
l	HCO INFO LETTER	ANATOMY OF HUMAN MIND	
	2 Sep 64	COURSE	
	Tape: 6012C31 AHM-C	THE THINGS OF SCIENTOLOGY	-
	1 AA 1 AFA	COL. EF. WELHARVY	

DEMONSTRATE IN CLAY (save the demo)

The body.

3.	Study axioms 1 and 2	with your twin.			
	Theory coach them on	each other.			
4.	Demonstrate in clay	·			
		by looking up word "thete	an''		
_		vious demo of "body."	****************		
5.	Tape 6101C21	THE PARTS OF THE MIND			
	Demonstrate in clay		-		
		and add it to previous			
	demo of "body" and "t				
6.	HCOB 23 Apr 69RA				
	Re-rev. 20.9.78	DEFINITIONS			
	nstrate in clay				
1.		lock, secondary & engram	*		
2.	The only thing in the		*************	-	****
	Tape 6101C22	CYCLE OF ACTION, TIME			
	ACSA-5	TRACK, TERMINALS, STABLE			
Damas		DATUMS, REACTIVE THOUGHT			*****
1	nstrate in clay A machine.				
	A circuit.				***************************************

ORIE	NTATION				
_					
1.	B.T.B. 26 Oct 70 II	DEFINITION OF A STUDENT			
0	Reiss. & Reinstated				
2.	B.T.B. 27 Oct 70	THE INTENTION OF THE STUDE	NT		
3.	Reiss. & Reinstated 6				
3.	HCOB 13 Sep 65R	KSW Series 26, OUT TECH			
4.	nev. & Heiss. 16.2.81	AND HOW TO GET IT IN	***************************************		
ኌ.	B.T.B. 28 Oct 70	NON-APPLICATION			
5.	Reiss. & Reinstated 6	5.10.77			
٠.					
6.	HCOB 14 May 80	DEMONSTRATIONS		-	
		(Section on Demo Kits)			
7.	HCOB 16 Oct 68	SUPERVISOR'S DUTY			
8.	The state of the s	COURSE SUPERVISORS		-	**********
			-	***************************************	*************
THE I	BASICS				
	***************************************	, and the second			
1.	HCOB 21 Sep 70	Study Series No. 1	,		
		STUDY DEFINITIONS			
2.	B.P.L. 27 Jul 69R	WHAT IS A CHECKSHEET			
_	Rev. 16.10.74			-	*CONTROL OF THE
3.	HCOB 11 Jun 69	MATERIALS, SCARCITY OF			***************************************
4.	B.P.L. 30 Jul 69RA	URGENT ALL COURSES			
5.	Rev. & Reiss, 11.8.75	STUDENT PROGRESS BOARD			***************************************
J.	HCO PL 16 Mar 71R Rev. 29,1.75	KSW Series 27			
	Reiss. 16.2.81	WHAT IS A COURSE?			
6.	HCOB 30 Oct 78	COURSES - THEIR IDEAL	acentribusphousin seri	Andrew Commercy	************
0.	11COD 30 OCT 18	SCENE			
Pract	tical	SCENE	-		
	National Printers of the State				
AA***	Write an essay on eac	ch paragraph of WHAT IS A			
COURS	SE? HCO PL 16 Mar 71R,	telling what would happen	1	•	
	ne tech in each paragr		,		
be SI	ecilic. (Hand in to	Supervisor after twin OKs.	1	nagrų, aminiamo	-
		SOR TRAINING REGIMENS			
	& Reiss, 27.7,74)				
1.	SUPERVISOR TR-A.				
2.	SUPERVISOR TR-B.			halfren i re-thirtempolity.	
3.	SUPERVISOR TR-C.		-		***************************************

THE BASICS (Continued)

7.			_					
_								
8.	HCO PL	24	Oct	68 II	SUPERVISOR KNOW-HOW		~	
9.	HCOD.	10	14		HANDLING THE STUDENT			
			Mar		WORDS, MISUNDERSTOOD GOOFS		-	
10.	HCOB	20	Sep	68	GLEE			
11.	HCO PL	16	Sep	64	UNDERSTANDING AND TAPE			-
12.	Reiss.				LECTURES			
14.	HCOB Rev. 15	19	Jun	72R	DINKY DICTIONARIES			***************************************
Dwag	tical	. 4.	ΟŢ		and the first term of the second seco			
								- 1
					As a first of the second secon	· .	-	
Z.	SUPERVI	SOH	TR-	-E.				-
THE	BASICS (Con	tinu	red)	는 기술을 가게 되는 것이 가능하는 것이 되었다. 가는 사람들이 가는 것이 소설을 하셨다. 유			
1.	HCOB	17	Jul	79 I	W/C Series 64. THE MIS-		5.5	
					UNDERSTOOD WORD DEFINED			
2.	HCOB	22	Mar	78RA	W/C Series 59RA	2,3		-
	Rev. 14	.11	.79		CLEARING WORDS			
3.	HCOB	13	Oct	79	W/C Series 66			
Demo	netrata	1	0100	<u>.</u>	CONCEPTUAL UNDERSTANDING			
	nstrate			•				
1.	The def	ini	tion	ofac	cleared word.			
THE !	BASICS (Con	+ fni	ind \	en e			
			•	grand Arrange and	The second of the second			
1.	HCO PL	15	Dec	65	STUDENTS GUIDE TO			
9	uco nt	10	1 /	~~	ACCEPTABLE BEHAVIOR			
2. 3.	HCO PL	70	May	69	COURSE ADMINSTRATION SUPERVISOR KNOW-HOW			
J.	HCO PL	44	OC L	00	RUNNING THE CLASS	÷	5.2	
4.	B.P.L.	8	May	69R II	HOW TO TEACH A COURSE			
	Rev. &	Rei	88.	14.7.75	5 (1) 1 (4) 42 (4) 1 (1) 1 (1) 1 (1)		100	٠.
5.	HCO PL	25 .	9.79		URGENT - IMPORTANT, SUC-			
_	77.00 DT	10			CESSFUL TRAINING LINEUP		-	
6.	HCO PL	10	Mar		HIGH CRIME, WHAT IS A			•
7.	HCO PL	1 2	Anr		COURSE HIGH CRIME THE STANDARD STUDENT			
• •	nco ru	10	whr	91	POINTS SYSTEM			
8.	HCO PL	2	Арг	FIR	HOW TO PUSH UP STUDENT		1 . 1	
	tical		•		POINTS AND GET THE TARGETS	-		
	-			_				v.
1.	SUPERVI							
2. 3.	SUPERVI SUPERVI							
.	OOI MINT	oon	111-	11.				
BASI	CS (Cont	inu	ed)					
1.	HCO PL		-	£5	ETHICS TRAINING AND PRO-	•		
-,	1100 11	10	ubr	00	CESSING REGULATIONS -			
			٠.		TECHNICAL DISCIPLINE			
				•	STUDENTS' QUESTIONS			
2.	HCO PL				KSW Series 5 URGENT AND			
	Re-rev.	27	.4.8		IMPORTANT, TECHNICAL		· · · · · · · · · · · · · · · · · · ·	•
3.	HCO DI	16	A		DEGRADES .			-
3. 4.	HCO PL	14	apr Feh	4D13	THE "HIDDEN DATA LINE" KSW Series 4			-
- •	Reiss.	30.	8.80)	SAFEGUARDING TECHNOLOGY		-	•
					The same of the sa			

the **Section**

Practical

Write a full essay on each of the points in the Supervisors Code. Mock up a situation for each and tell how you would handle it. (After twin OKs it hand in to Supervisor.)
Supervisor TR-I.

TWO WAY COMM

- 1. HCOB 10 Feb 71 TECH VOLUME AND 2 WAY COMM
- HCOB 2. 13 Oct 70 COURSE SUPERVISOR CORRECTIONS
- 3. HCOB 21 Apr 70 2 WAY COMM C/Ses
- Int RD Series 3 4. HCOB 30 May 70R Rev. 23.9.78 INTERIORIZATION INTENSIVE
- 2 WAY COMM C/S Series 14 5. HCOB 3 Jul 70 C/SING 2 WAY COMM
- 2 WAY COMM A CLASS III 6. B.T.B. 10 Jul 70 ACTION
- 7. HCOB 26 Jun 71R II W/C Series 4R, SUPERVISOR TWO-WAY COMM AND THE MIS-Rev. 30.11.74 UNDERSTOOD WORD
- HCOB 27 Jun 71R W/C Series 5R 8. Rev. 2.12.74 SUPERVISOR TWO-WAY COMM EXPLAINED

Practical

B.T.B. 31 Jul 70R HUBBARD CONSULTANT LISTEN Rev. & Reiss. 27.7.74 AND TWO WAY COMMUNICATION DRILLS

TWO WAY COMM (Continued)

- B.T.B. 6 Sep 70R MODEL CONSULTATION FOR 1. Rev. & Reiss. 25.6.74 HUBBARD CONSULTANT
- HCOB 13 Jun 70 II HUBBARD CONSULTANT STUDY 2. STRESS ANALYSIS

Practical

- Do a doll drill with the 4 Stress Analyses of HCOB 13 June 70 Issue II. Dritton it with and without a meter. Each drill to be checked out by supervisor. (The level of training of the student supervisor must be taken into consideration.)
- 2. SUPERVISOR TR-J.

THE BASICS (Continued)

- 1. HCOB 23 Dec 70 FAST COURSES
- HCO PL 14 Dec 70 2. GROUP SANITY (Section 1997) on Training only with particular attention to
- training and toughness.) HCO PL 7 Feb. 65 KSW Series 1, KEEPING Reiss. 27.8.80 SCIENTOLOGY WORKING 3.
- HCO PL 24 Oct 68 4. SUPERVISOR KNOW-HOW
- R-FACTOR TO STUDENTS B.P.L. 28 Mar 71 SUCCESSFUL ACTIONS TAKEN ON FEBC

paragraphs on speed of

Practical

SUPERVISOR TR-K.

WORD CLEARING

WORD	CLEARING				
1. 2.	B.T.B. 23 Jun 71R Rev. 4.11.77 HCOB 29 Jun 71R	W/C Series 1R THE SECRET. OF FAST COURSES	. 11 1		-
		W/C Series 7RA IMPORTANT STEPS TO SPEED STUDENT PRODUCT FLOW			
	B.T.B. 1 Jul 71RA Rev. 7.8.77	W/C Series 10RA SPEEDING UP A SLOW COURSE			
Demo	nstrate in Clay				
	Speeding up student	product flow.			
1.	HCOB 7 Oct 81	W/C Series 31RC METHOD 3 WORD CLEARING			
2.	HCOB 22 Feb 72RA Re-rev. 8.7.74	W/C Series 32RA URGENT - IMPORTANT - URGENT		14 L 2	
3.	HCOB 17 Aug 72R Rev. 8.7.74	WORD CLEARING METHOD 4 W/C Series 42R, Tape Course Series 10 METHOD 4 NOTES			washir talay taring and
Pract	tical				-
1. 2.	(Only if student can	aring on another student. operate an E-meter.) aring on another student.	1 3 3 3 4	- 1	
WORD	CLEARING (Continued)		- 11 i		
	HCOB 21 Jun 72 I			Vin j	ng ayan ya sa sa s
2.	HCOB 30 Jan 73RD Re-rev. 13.9.80	WORD CLEARING THE RIGHT			*
Demo	Method 5 Word Clearing	WAY CAN TO CARE CONTROL FOR THE MORE CAN THE MORE CARE CARE CARE CARE CARE CARE CARE CA	A. 7. 1	1111	1900 2
Pract	ical				ts (Fig. 2)
needs	Do Method 9 Word Clea	ring on a student who			· · · · · · · · · · · · · · · · · · ·
ETHIC	CS & LINES			4.9.4	
1. 2.	B.T.B. 31 Oct 70	STUDENTS AND DURESS	. 1 - 452 - 1		
3.	HCO PL 22 Nov 67	ETHICS REVIEW ALL STUDENTS ALL COURSES OUT TECH			
4.		THE STUDENTS' RABBLE			
5.	HCO PL 10 Jan 62 Reiss. as Amended	HCO STANDING ORDER NO. 5		•	
	21.6.67 HCO PL 12 Oct 66	EXAMINATIONS			
7.	HCO PL 7 May 69	POLICIES ON "SOURCES OF TROUBLE"			
8.	Rev. & Reiss. 12.7.75				
	HCO PL 1 Jul 65 HCO PL 25 Jan 81 VIII	THE ANTI-SOCIAL PERSONALI	TY		
11.	HCO PL 5 Apr 65	THE ANTI-SCIENTOLOGIST THE NO-GAIN-CASE STUDENT			
Pract					
some	student on course who	w you would spot a trouble ether he is SP or PTS or			
wnate handl	ever. Give several e	examples and how you would			

- 2. SUPERVISOR TR-L.
- SUPERVISOR TR-M. 3.

I attest that I know and can apply the materials of this course so as to produce effectively trained people who can skillfully apply the data they have learned and will apply it. And that I can also double to triple the completion and point stats of any course not being supervised by a graduate of a Professional Course Supervisors Course.

NAME

DATE

I attest that the student has met all the requirements of the course, that he/she has no misunderstoods on the materials, that I have closely supervised the drills and seen that they have been done to a high standard, and that this student has presented adequate evidence of effective application in practice.

SUPERVISOR

DATE, A STATE

If the student is not Fast Flow, an exam is fully passed in Qual on the materials of the checksheet. The examiner also checks to see that the checksheet has been completed, and meter checks for "falsified" or "missed."

EXAMINER

__GRADE_____DATE

The student attests that he has (a) properly enrolled on the course, (b) paid for the course, or in the case of 21 or 5 year contracted staff signed a no-charge invoice, (c) studied and understands all the materials on the checksheet, (d) done the drills called for on the checksheet and (e) can produce the results required in the materials of the checksheet. The student is awarded a MINI COURSE SUPERVISOR CERTIFICATE (Provisional). The Student is awarded permanent certification upon evidence of consistent post upstats.

CERTS AND AWARDS



L. RON HUBBARD FOUNDER

Updated and Reissued by the Flag Compilations Bureau

Accepted by the

BOARD OF DIRECTORS of the CHURCH OF SCIENTOLOGY